

MEMORANDUM FOR				G-STAFF / SPECIAL STAFF	ACTION OFF/ EXTENSION	DATE
CS		CG	X			
SUBJECT:					SUSPENSE	TASK NO

PURPOSE: To Obtain CG's signature

RECOMMENDATION:

EXECUTIVE SUMMARY:

- **Cadet Information:**
- **Reason for Action:**
- **Command Surgeon's Recommendation:**
- **Chain of Command's Recommendation:**
- **Staff's Recommendation:**

RECOMMENDATION:

COORDINATION OUTSIDE HQ, CC: **Not required**

ADMIN INSTRUCTIONS: **Return to DCS, G1 (ATCC-PAS) for dispatch**

	RQD		INIT	DATE	G-STAFF / SPECIAL STAFF			COMMAND GROUP				
						INITIAL	DATE		CSM	CS	DCG	CG
G1		C										
G2		C N			BR CH			CONCUR				
G3		C N										
G4		C N			DIV CH			APPROVED				
G5 (SIG)		C N										
G6		C N			Dep			DIS APPROVED				
G7/9		C N			DIR							
G8		C N										
JROTC		C N										
SURG		C N			SECY GEN STAFF REVIEW			SEE ME				
NURSE		C N			RETURN FOR CORRECTION							
USAR		C N						NOTED				
ARNG		C N										
IG		C N			CORRECT FORMAT							
SAFETY		C N										
EO		C N										
CJA		C N										