



**DEPARTMENT OF THE ARMY**  
**HEADQUARTERS, UNITED STATES ARMY CADET COMMAND AND FORT KNOX**  
**1ST CAVALRY REGIMENT ROAD**  
**FORT KNOX, KENTUCKY 40121-5123**

ATCC-JA

MAR 18 2025

**MEMORANDUM FOR**

**Commanders, All Units Reporting Directly to this Headquarters**  
**Deputy Chiefs of General Staffs and Chiefs of Special Staff Offices, HQ USACC**

**SUBJECT: Policy Memorandum 16 – Supplement to Army Directive 2020-16**  
**(Determination of Reporting of Missing, Absent-Unknown, Absent Without Leave, and**  
**Duty Status-Whereabouts Unknown Soldiers)**

**1. References.**

- a. Army Regulation (AR) 638-8 (Army Casualty Program), 7 June 2019
- b. Army Directive (AD) 2020-16

2. This memorandum extends AD 2020-16 applicability to designated applicants and contracted Cadets, to include SMP and G2G cadets (hereinafter referred to collectively as "Cadets"), whether conducting §2109 "practical military training" or regular school or ROTC activities or classes.

3. AD 2020-16 provides guidance on classifying Soldiers as absent-unknown, absent without leave (AWOL), and duty status-whereabouts unknown (DUSTWUN), and on processing Soldiers for desertion.

4. AD 2020-16 applies to all Soldiers in the Regular Army, Army National Guard/Army National Guard of the United States, and U.S. Army Reserve who are reportable to the Casualty and Mortuary Affairs Operations Division (CMAOD) pursuant to AR 638-8.

5. IAW AR 638-8, para. 2-6, Reportable Personnel includes "Cadets and students enrolled in Reserve Officers' Training Corps (ROTC) performing authorized training or travel (see 5 USC §8140 . . . )." 5 USC §8140 references training and travel under 10 USC §103 (or §2109 "practical military training"). Practical military training does not include regular school or ROTC activities or classes.

6. As a result, AD 2020-16 does not apply to Cadets unless they are conducting §2109 "practical military training." This addendum extends AD 2020-16's applicability to Cadets.

ATCC-JA (27-1a2)

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7. This command will always place people first and will never leave a Soldier (or Cadet) behind. I expect that commanders and cadre to follow AD 2020-16 when a designated applicant or contracted cadets fails to report for duty. This command will ensure accountability in the same manner that the Army accounts for Soldiers who fail to report for duty.

8. The proponent for this policy is the Staff Judge Advocate at 502-624-7414.

A handwritten signature in black ink, appearing to read 'M. Barnett', with a long horizontal stroke extending to the right.

MAURICE O. BARNETT  
Brigadier General, USA  
Commanding