



DEPARTMENT OF THE ARMY
UNITED STATES ARMY ROTC CADET SUMMER TRAINING DETACHMENT
1ST CAVALRY REGIMENT ROAD
FORT KNOX, KENTUCKY 40121-5123

ATCC-ST

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Cadet Summer Training (CST24) Policy Memorandum 13 - Weapons Immersion Procedures

1. References:

- a. Army Regulation (AR) 190-11, *Physical Security of Arms, Ammunition, and Explosives*, 17 January 2019.
- b. AR 190-13, *The Army Physical Security Program*, 27 June 2019.
- c. AR 710-2, *Supply Policy Below the National Level*, 28 March 2008.
- d. TRADOC Regulation 350-6, *Enlisted Initial Entry Training Policies and Administration*, 8 December 2022.

2. Purpose. Outline procedures and physical security requirements for Cadre and Cadets while Cadets are in possession of weapons.

3. Commander's Intent:

- a. Cadets will maintain accountability of their weapons.
- b. Cadets will be in direct possession of their weapons (on their persons) the maximum time possible under the guidelines below.
- c. Cadre will maintain 100% accountability of their platoon weapons.
- d. Cadets will develop a sense of ownership for their weapons and the weapons become a tool to develop the Warrior Ethos in our Cadets.

4. Minimum criteria for the security of weapons in the custody of CST Cadre and Cadets are as follows:

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a. Individuals issued or in possession of weapons are responsible for security of this property, while it is entrusted to their care.

b. Each weapon issued will be at all times carried on the person of the individual to whom it is issued, or it will be properly safeguarded and secured as outlined below.

c. Except during emergencies, weapons will not be entrusted to the custody of any other person except those responsible for the security of operational weapons. These persons will comply with issue and turn-in procedures.

d. Weapons will not be allowed into CST Warrior Restaurants (WR). Weapons must be staged outside while the Cadets are inside the facility and must be guarded to maintain accountability.

e. Weapons will not have magazines in magazine wells while in the Disney area unless it is for a specific training objective designated by Cadre.

f. Weapons are not allowed inside Harmon Hall (CIF) and must be staged outside while the Cadets are inside the facility. Weapons must be staged and guarded to maintain accountability during the CIF issue and/or turn process.

5. Regimental Training Officer (RTO) responsibilities:

a. Designate barracks facilities used in the weapons immersion training program as restricted areas.

b. Ensure unauthorized access to barracks facilities and platoon bays is strictly enforced.

c. Temporary (not to exceed two hours) security of a Cadet's weapon in situations where the Cadet may be separated from their weapon, the weapon will be secured by Cadre. If the Cadet will be absent for more than two hours, the weapon will be turned back into the arms room and the Cadet's hand receipt cleared (if Cadet returns to training, Cadre will escort them to the Arms Room to draw and sign for a weapon. If the arms room is not open the weapon will be secured until the Arms Room reopens, FORSCOM armorers are on call 24/7).

d. Weapons will not go with Cadre or Cadets to sick call or other appointments. Weapons will not be taken into any Post Chapel, Post Exchange, Post Clubs, Ireland Army Heath Clinic, other Medical or Dental Facilities, or recreational facility. In these cases, the weapon will be secured until the Cadet's return to company

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training.

e. Cadre will ensure shakedown policies are enforced when returning from live/blank ranges.

f. Ensure the following measures to prevent theft of weapons are in place and adhered to:

(1) Weapons will be hung on bunks when Cadets are sleeping or conducting personal hygiene. If Cadets are on bunks, their weapons will be visible.

(2) No weapons will be allowed in the latrine or showers.

(3) Fireguards will be posted in barracks areas where Cadets are sleeping. These guards will maintain visibility of weapons secured in arms racks or other areas and will have a positive means of contacting the Charge of Quarters (CQ) or Cadre.

(4) Fireguards will count weapons on change of guard shift. The departing guards and the oncoming guards will together go to each bunk and count the weapons in their bay. CQ will conduct a Cade weapons count when conducting checks and when changing shifts. The departing CQ and the incoming CQ will together go to each bunk and count the weapons in their bays and will log this count on a DA Form 1594, which is to be maintained at the CQ desk.

(5) At Life Support Areas (LSAs) and Tactical Assembly Areas (TAAs) weapons will be secured on cots when Cadets are sleeping.

(6) Security lighting will be maintained at all barracks entry points.

(7) Weapons will be stacked and guarded during physical training unless required when conducting Physical Readiness Training (PRT).

(8) All Cadets will receive a briefing from Cadre prior to being issued their assigned weapons.

(9) If, at any time, anyone discovers a weapon to be lost, stolen, or missing, the person making the discovery will report the loss immediately to Cadre who will report it to Regimental Cadre, who in turn notifies the CST Tactical Operations Center (TOC). The CST TOC will notify CST Leaders and the appropriate garrison elements as per the TOC SOP. All attempts will be made to secure the immediate

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area and locate the weapon.

(10) Inventory and physical counts, the RTO will conduct a physical count of weapons twice per day during first formation and prior to lights out.

6. Risk analysis and vulnerability assessments.

a. The RTO will conduct risk analysis and vulnerability assessment before weapons are issued to Cadets.

b. Ensure potential vulnerabilities by insider personnel are identified and reasonable measures are in place to mitigate risk.

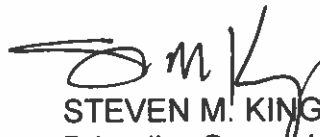
c. Ensure copies of the risk analysis and vulnerability assessment is maintained on file until a new risk analysis and vulnerability assessment is accomplished.

7. COVID-19 Mitigation.

a. In the event a Cadet tests positive for COVID-19, the assigned weapon will be sanitized by a respective Cadre member and then turned in by the Cadre member to the CST Arms Room. Personnel (Cadets or Cadre) who test positive for COVID-19 will not turn-in weapons to the CST Arms Room.

8. Arms Room POC is Mr. Carlos Hill, 502-624-2575, carlos.m.hill.civ@army.mil.

9. POC is Mr. Justin Carter, G37 Planner, at 502-624-5564 or at justin.r.carter.civ@army.mil


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