



DEPARTMENT OF THE ARMY
UNITED STATES ARMY ROTC CADET SUMMER TRAINING DETACHMENT
1ST CAVALRY REGIMENT ROAD
FORT KNOX, KENTUCKY 40121-5123

ATCC-ST

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Cadet Summer Training (CST24) Policy Memorandum 1 – Commandant
Open Door Policy

1. Reference. AR 600-20, Army Command Policy
2. Purpose. To outline the Commandant's open-door policy.
3. Anyone attached, assigned, supporting, or participating in CST may bring personal or professional concerns to me at any time. Coordinate appointments through my administrative assistant or Aide De Camp.
4. This policy does not apply to disciplinary issues or issues appropriately addressed by existing procedures, subordinate Task Forces, or CST staff principal. Examples include but are not limited to: Equal Employment Opportunity issues, Army Regulation 15-6 investigations, and Inspector General inquiries.
5. If you have a concern, I encourage you to present it first to your chain of command or civilian supervisory chain and afford them an opportunity to resolve it.
6. Subordinate commanders and supervisors at all levels will be as receptive and responsive to the needs of their subordinates to the extent possible, and fully engaged, when practical, to resolve problems.
7. Point of contact for this memorandum is Sydney Hunte at (502) 624-3115, or sydney.w.hunte.civ@army.mil.

A handwritten signature in black ink, appearing to read "S.M. King".

STEVEN M. KING
Brigadier General, USA
CST Commandant

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