



DEPARTMENT OF THE ARMY  
HEADQUARTERS, UNITED STATES ARMY CADET COMMAND  
1<sup>ST</sup> CAVALRY REGIMENT ROAD  
FORT KNOX, KENTUCKY 40121-5123

ATCC-PAM (145-1)

JAN 24 2024

MEMORANDUM FOR

Commanders, All Units Reporting Directly to this Headquarters  
Directors and Chiefs, Primary and Special Staff Offices, HQ USACC

SUBJECT: Policy Memorandum 1-8 - Administrative Processing of Professor of Military Science (PMS) Personnel Actions Policy

1. References:

- a. Army Regulation 600-8, (Military Human Resources Management).
- b. Department of the Army Pamphlet 600-3, (Officer Talent Management)
- c. Department of the Army Pamphlet 600-8, (Military Human Resources Management Administrative Procedures).

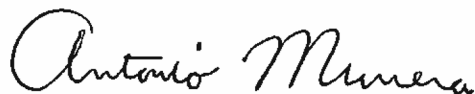
2. Effective date of this memorandum, approval authority for any personnel action that impacts a Professor of Military Science (PMS) rests with the Commanding General, USACC or with the Chief of Staff, USACC and will not be further delegated. Brigade Commanders must sign a separate memorandum endorsement with a recommendation to route through USACC, G1. Personnel actions other than curtailment or extension will be routed through IPPS-A to USACC G1, MPD UDL.

3. Examples of personnel actions impacted by this policy include, but are not limited to, PMS tour extension or curtailment, retirement, and requests for high school senior stabilization.

4. All adjustments to the Year Month Available to Move (YMAV) date of a PMS that extend the YMAV outside of the annual PMS extension window will be routed to HQ, USACC, ATTN: G-1 for CG action.

5. Requests for adjustment of YMAV dates must be submitted prior to the release of the MILPER Message that announces the next PMS board. If a PMS submits a YMAV extension after the MILPER Message, the YMAV will be set to force the officer to retire.

6. The point of contact for this memorandum is the USACC Deputy Chief of Staff G-1.

  
ANTONIO V. MUNERA  
Major General, USA  
Commanding