

# **WELCOME TO USACC HHD**

Effective Date: 15JUL2022

On behalf of the Commanding General for Cadet Command and Fort Knox, MG Johnny K. Davis, welcome to the ROTC family and the next step in your Army career. I am CPT Adrian Bradley, the Company Commander for Green to Gold ADO as well as USACC HHD, here at Fort Knox. I will be here to support you with all the administrative and military assistance you will require as you attend your college/university in pursuit of a degree and becoming a Commissioned Officer for our Army. We have a few rules and guidelines for you to follow while in the Green to Gold program that will ensure you are successful and continue to serve with dignity.

1. Leave procedures remain in effect. You will use email to submit all leave forms through your S-1 at: [usarmy.knox.usacc.mbx.green-to-gold-usacc-ado-admin@army.mil](mailto:usarmy.knox.usacc.mbx.green-to-gold-usacc-ado-admin@army.mil). During the summer period if not attending CST or taking leave, you will report to the cadre at your program and assist them. You are still on duty when in school and must adhere to all Army policy and procedures. For OCONUS leave please refer to the special instructions on the SharePoint and begin the process NET 180 days and NLT 90 days to ensure that you have the packet complete in a timely manner. If an OCONUS packet is not submitted 30 days in advance for final signatures it will not be considered.
2. You are still a Soldier and are subject to UCMJ. Do not do anything that will bring you, the program, the school, USACC, or the Army shame or dishonor. Integrity and personal drive have gotten you to this point, do not compromise those as you pursue your degree and commission. Violations of SHARP and EO, Drug use, underage drinking and Alcohol related issues will not be tolerated!!!!
3. Most schools have resources to leverage similar to the military. Do not hesitate to seek assistance for anything from mental health to financial support while you are at school. If you find your school is lacking the support you need please let us know how we can assist you here from Fort Knox.
4. Policy letters are posted on the website, so please reference them often when issues or concerns arise.
5. Enjoy this unique opportunity, live up to the credibility and leadership challenges you will have from being prior service, and don't give up or quit.

Myself and 1SG Donald Ireland will have an open door and in this case (email/call) when you need us or need support. By signing this document you are acknowledging the requirements listed above and holding yourself to the standards of a future leader and participant in the US Army.

ADO Signature: