

Verification/Certification of Requester's Identity

(Complete this section only if you are making a request for records about yourself.)

Privacy Act Statement. *In accordance with 28 CFR Section 16.41(d) personal data sufficient to identify the individuals submitting requests by mail under the Privacy Act of 1974, 5 U.S.C. Section 552a, is required. The purpose of this solicitation is to ensure that the records of individuals who are the subject of U.S. Army systems of records are not wrongfully disclosed by the Department. Requests will not be processed if this information is not furnished. False information on this form may subject the requester to criminal penalties under 18 U.S.C. Section 1001 and/or 5 U.S.C. Section 552a(i)(3).*

Public reporting burden for this collection of information is estimated to average 0.50 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Suggestions for reducing this burden may be submitted to the Office of Information and Regulatory Affairs, Office of Management and Budget, Public Use Reports Project (1103-0016), Washington, DC 20503.

Requester's Identifying Information

Full Name of Requester: ¹ First _____ MI _____ Last _____

Citizenship Status: ² _____ Social Security Number ³ _____

Current Mailing Address 1: _____

Address 2: _____

City: _____

State: _____

ZIP: _____

Date of Birth: _____ Place of Birth: _____

OPTIONAL: Authorization to Release Information to a Third Party.

By completing this section, you authorize information relating to you to be released to another person, such as a family member or legal counsel. Please note, if you choose to have your records sent to a third party, you will not be furnished a duplicate copy. *Pursuant to 5 U.S.C. Section 552a(b), I authorize the U.S. Army to release the following information about*

_____ relating to me to:

Name: First _____ MI _____ Last _____

Mailing Address 1: _____

Address 2: _____

City: _____

State: _____

Zip: _____

Telephone (Including area code): _____

E-Mail Address: _____

Verification of Requester's Identity

I declare under penalty of perjury under the laws of the United States of America that the foregoing is true and correct (28 USC 1746), and that I am the person named above, and I understand that any falsification of this statement is punishable under the provisions of 18 U.S.C. Section 1001 by a fine of not more than \$10,000 or by imprisonment of not more than five years or both, and that requesting or obtaining any record(s) under false pretenses is punishable under the provisions of 5 U.S.C. 552a(i)(3) by a fine of not more than \$5,000.

Handwritten Signature ⁴ _____ **Date** _____

¹ Name of individual who is the subject of the record(s) sought.

² Individual submitting a request under the Privacy Act of 1974 must be either "a citizen of the United States or an alien lawfully admitted for permanent residence," pursuant to 5 U.S.C. Section 552a(a)(2). Requests will be processed as Freedom of Information Act requests pursuant to 5 U.S.C. Section 552, rather than Privacy Act requests, for individuals who are not United States citizens or aliens lawfully admitted for permanent residence.

³ Providing your social security number is voluntary. You are asked to provide your social security number only to facilitate the identification of records relating to you. Without your social security number, the Department may be unable to locate any or all records pertaining to you.

⁴ Signature of individual who is the subject of the record sought.