



**DEPARTMENT OF THE ARMY
HEADQUARTERS, UNITED STATES ARMY CADET COMMAND
1ST CAVALRY REGIMENT ROAD
FORT KNOX, KENTUCKY 40121-5123**

ATCC-SI (145-1b)

DEC 1 2 2022

MEMORANDUM FOR

**Commanders, All Units Reporting Directly to This Headquarters,
Directors and Chiefs, Primary and Special Staff Offices, HQ USACC**

**SUBJECT: Policy Memorandum 5-2 – Professor of Military Science (PMS) Engagement
with University Leadership**

1. Over the last 10 years the Army has approached Senior ROTC reclassification and closure decisions as solely military directives. The approach has not accounted for dialogue with partnered university leaders and gaining their perspective and consideration, as well as elected officials and stakeholders. The result has been no appreciable change to Senior ROTC relationships and locations.

2. To ensure clear and continuous dialogue with institution leaders, each PMS will ensure an in-person engagement occurs with their host, affiliated extension unit (EU) and cross-town (Xt) institution leadership each academic year.

a. Brigade Commanders are responsible for improving the ROTC and institution communication within their footprint. Commanders will follow my intent, this policy, and their judgement to establish appropriate milestones, tasks and execution guidance.

b. The PMS will conduct the host engagement. The PMS cannot delegate this responsibility.

c. The PMS can request the Brigade Command delegate to an APMS or SMSI engagements at extension units and cross-towns that have active enrolled or contracted Cadets.

d. The PMS or their designated representative conducting the engagement schedules and completes the meeting. Within 30 days of the engagement the program submits a one paragraph summary of the engagement through their brigade to USACC G5. The engagement summary includes the date and location, participants, main topics covered and any actions requiring brigade or command level response.

e. Engagements are normally with the institution's office (officer) that signed the host unit, extension unit DA Form 918A agreement or the cross-town memorandum of agreement (MoA). Given scheduling and availability of university leadership, the

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engagement is no lower than the Dean or Provost that has daily coordination or supervisory oversight with the Military Science Department.

3. PMS engagements focus on the status of the relationship and the exchange of relevant information with the host, EU and Xt institution's leadership that may influence the relationship. Required topics by type of relationship:

a. Host unit.

(1) Program Viability. Explain the method and criteria; review the last three years of assessments and the PMS' projection for the current and next year; if necessary, include areas to improve the non-viable status.

(2) Facilities and Faculty privileges. Discuss areas where Army SROTC is not equivalent to the accommodations or privileges provided to similar departments, and any proposed remedy.

(3) Policies. Discuss institution, Army or USACC policies effecting the institution or their ROTC programs on campus procedures, resources or enrollment/commission outcomes.

b. Extension unit. (This includes ARNG supported EU)

(1) Relationship to the Host unit per DA Form 918A. Explain how the EU fits into the SROTC program design and discuss how distance from the host, and other limiting factors impact instruction, recruiting, administrative and logistics support to Cadets.

(2) Facilities and Faculty privileges. Discuss areas where Army SROTC is not comparable to the accommodations or privileges provided to similar academic departments, and any proposed remedy.

(3) Enrollment and Commissions. Discuss the last three years of Cadet enrollments, contracts and commissions and the PMS' projection for the current and next year; explain that an EU is expected to produce 3 commissions or more a year to remain an effective and supportable extension unit; if necessary, include areas to improve the enrollment and/or commission status.

c. Cross-town (MoA).

(1) Relationship to the Host unit per the MoA. Explain how the Xt fits into the SROTC program design. To remain sustainable Xts are generally within 30 miles of a host or EU. Describe the impact that distance from the host or EU has on a Cadet or Cadre member traveling, and on Cadet Development for collective training and extracurricular activities.

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(2) Facilities and Faculty privileges. If the MoA supports instruction on the Xt campus by visiting or resident SROTC instructors, discuss areas where Army SROTC is not comparable to the accommodations or privileges provided to similar academic departments, and any proposed remedy.

(3) Enrollment and Commissions. Discuss the last three years of Cadet enrollments, contracts and commissions and the PMS' projection for the current and next year; explain that a Xt is expected to maintain more than one active enrolled Cadet each year to contribute to the production of the host or EU to remain an effective and sustainable Xt; if necessary, include areas to improve the enrollment and/or commission status.

d. Topics applicable to all relationships.

(1) SROTC Mission and Resource Reduction. The Army has reduced the annual USACC commission mission from 6,000 to 5,300 commissions. The mission reduction resulted in a loss of SROTC instructors and scholarship resources. Further manpower and scholarship reductions are possible and will impact the ability of USACC to effectively administer the SROTC program on ~1,000 campuses.

(2) Representative of the Nation. The Army People Strategy has as one of its outcomes a representative officer corps. Current and projected demographic changes reflect a consensus that more diverse college enrolled populations are increasing in the Southwest, Texas, Florida and select mega-urban areas; conversely that population is decreasing in the Northeast, Midwest, and the Plains.

4. USACC G5 is the staff proponent for this policy memorandum. This policy remains in effect until rescinded by the CG.

5. Point of contact is Jerry P. Schulz, Deputy G5, USACC (502) 624-4918.



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Commanding